

Position: Sports

Term: Three Years

Qualifications: Must be a lot owner in good standing and be well organized.

Brief Description of Position:

The Sports Trustee oversees the sports-related facilities of Lake Lucerne. Facilities include the basketball and tennis courts, the soccer field, volleyball court, and, to some extent and in coordination with the beach trustee, the meadow field.

Job Duties:

1. Maintain tennis courts
 - a. Spring clean-up (usually on clean-up day)
 - i. Remove leaves from surface and drainage areas surrounding the courts.
 - ii. Repair gates, fences, latches, signs, etc.
 - iii. Cut back trees and shrubs that are near the courts
 - iv. Hang tennis nets.
 - v. Scrub court surfaces. Power wash only as necessary (see accompanying tennis court maintenance sheet).
 - b. Maintenance and repair as needed.
 - i. Resurfacing of courts (usually every ~6-13 years)
 - ii. Keep leaves off.
 - iii. Touch up paint for courts, if necessary (line stripper in storage shed)
 - c. Fall clean-up
 - i. Remove leaves from surface and drainage areas surrounding the courts.
 - ii. Remove nets for storage
2. Maintain basketball court:
 - a. Spring clean-up
 - i. Remove leaves from surface and drainage areas surrounding the courts.
 - ii. Repair gates, fences, latches, signs, etc.
 - iii. Cut back trees and shrubs that are near the courts
 - iv. Replace nets on both hoops
 - v. Repair damage to recycle bin
 - vi. Clean area surrounding the courts and nearby parking lot
 - b. Fall clean-up
 - i. Remove leaves from surface and drainage areas surrounding the courts.
 - ii. Maintenance and repair as needed.

Lake Lucerne Club Company
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- iii. Resurfacing of courts (usually every ~6-13 years)
 - iv. Powerwashing court
 - v. Touch up paint for courts, if necessary (line stripper in storage shed)
 - vi. Cover holes on top of basketball frame to prevent lost phones
 - vii. Ensure that recycle bin is emptied (lifeguards during season)
3. Maintain Soccer/baseball Field:
- a. Spring clean-up
 - i. Repair, paint, replace baseball benches and backstop
 - ii. Level, add, or remove dirt to/from baseball diamond bases.
 - iii. Cut back trees and shrubs that surround the fields
 - iv. Maintain, mulch front garden near backstop
 - v. Hang soccer nets
 - vi. Install baseball bases
 - b. Fall clean-up
 - i. Remove and store baseball bases.
 - ii. Remove soccer nets for storage
 - iii. Maintenance and repair as needed.
 - iv. Coordinate schedule/calendar for fields on website
4. Maintain Volleyball Court:
- a. Spring clean-up
 - i. Add sand, if necessary (usually every 2-3 years and coordinated with beach trustee)
 - ii. Pull weeds in and around court
 - iii. Hang net
 - b. Fall clean-up
 - i. Remove net
5. Maintain schedule/calendar for courts and fields on the LL website
6. Budget management
- a. Propose, manage and control sports budget
 - b. Anticipate sports improvements or repairs
 - c. Sponsor any "special" sports projects through the budgetary and execution process
7. Attend monthly Board and annual resident meeting, representing the sports budget/activities/concerns

Time required:

- Most spring maintenance can be completed on spring clean-up day
- Power washing takes extra time – typically ~8-10 hours per court
- Fall clean-up: This takes about half a day in November. Ask for volunteers to help.
- Other than the two, primary clean up days, this position requires ~1-2 hours per month.